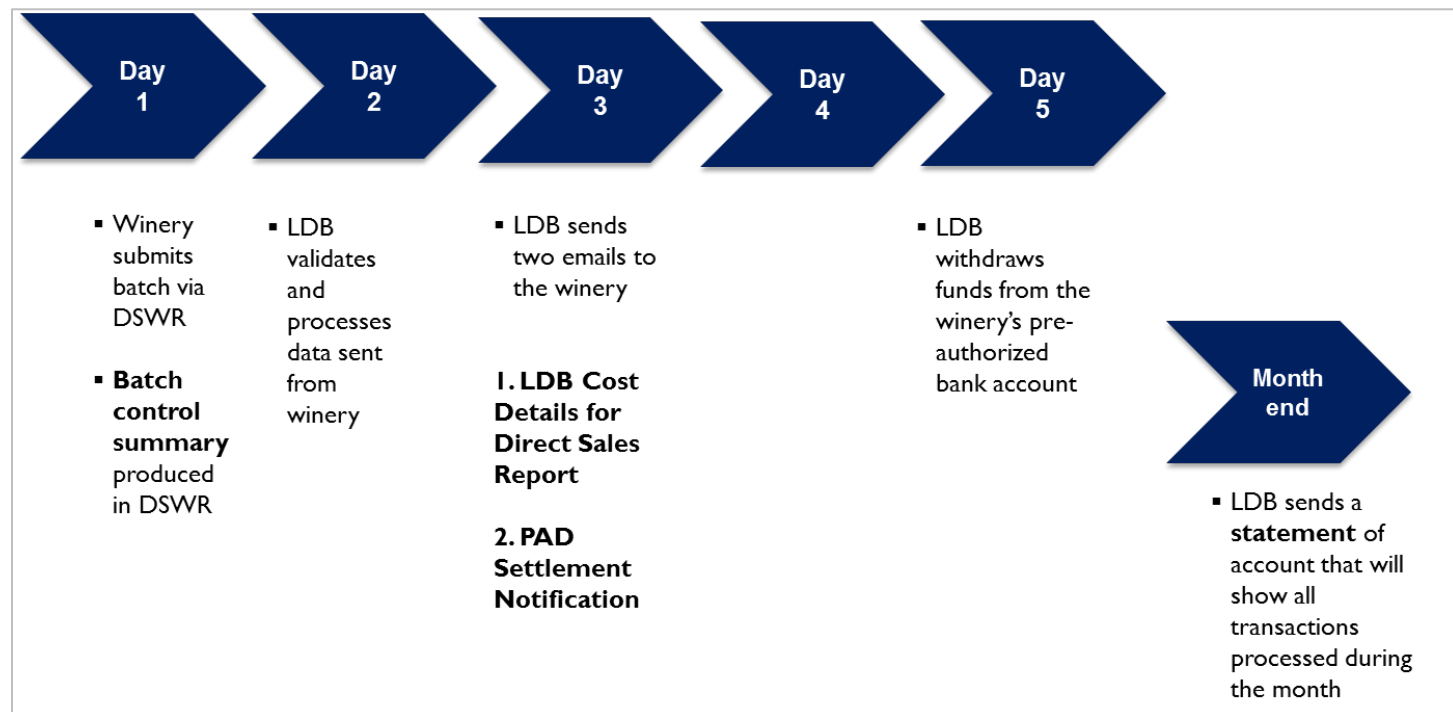


TIMELINE AND NOTIFICATIONS: WINERIES – NEW REMITTANCE MODEL

This document provides a snapshot of the new process timeline and documents wineries will see under the new remittance model, effective March 4, 2018.

New Remittance Model Process Timelines



Day 1: You will submit a batch via DSWR. You will have access to your **Batch Control Summary** in DSWR as you currently do today. (See page 2 for example). You can also export the transaction details included in each batch into .csv format using the DSWR Search tools. The DSWR User Manuals will be updated to reflect the new instructions.

Day 2: The LDB validates and processes your data, and calculates the amount due to you.

Day 3: You will receive two emails from the LDB with attachments. Please note, these emails will be sent to the email address you indicate in the PAD agreement – it is very important that you notify the LDB if this email address changes.

- The first email will include an attachment of the **LDB Cost Details for Direct Sales Report** (see page 3 for example).
- The second email will include an attachment with your **Pre-Authorized Debit (PAD) Settlement Notification** (see page 4 for example). This attachment will serve as the withdrawal notification mentioned in your PAD agreement.

Day 4: You will ensure that sufficient funds are available in your designated PAD bank account.

Day 5: The LDB will withdraw the amount detailed on the PAD Settlement Notification from your PAD bank account.



End of Month: At the end of each month, you will receive a **Statement of Account** that will show a summary of all transactions processed on your account throughout the month (see page 5 for example).

New Remittance Model – Examples of Notifications

As outlined above, you will receive four reports/notifications to support your accounting and reconciliation tasks.


These are:

1. Batch Control Summary
2. LDB Cost Details for Direct Sales Report
3. Pre-Authorized Debit (PAD) Settlement Notification
4. Statement of Account

1. Batch Control Summary

Intent of this document: To provide you with a summary of your direct sales and returns reported in each batch.

How to access this document: As you do today, the Batch Control Summary can be found in the Direct Sales Web Reporting (DSWR) application.

 LIQUOR DISTRIBUTION BRANCH		
Batch Control Summary		
<small>HAPPY WINERY CAS # 1859 4321 Bell Way, Fort Nelson VOC 0A1, BC</small>		
BATCH DATE: 12/21/2017 BATCH NUMBER: 4769 BATCH STATUS: Submitted		
Number of Documents in this Batch 2		
DOCUMENT TYPE	NO. of DOCS	VALUE
Sales	1	\$ 940.09
Customer Returns	1	-\$ 78.44
Subtotal	2	\$ 861.65
Total	2	\$ 861.65

* If amount is negative it will be deducted from your next payment.



2. LDB Cost Details for Direct Sales Report

Intent of this document: To provide you with information on the supplier cost of all your sales and returns, GST on supplier cost and container deposits (if applicable). The LDB Cost Details for Direct Sales Report will be produced for each batch reported in DSWR.

How to access this document: This report will be emailed to you approximately two days (as per the timeline on page 1 of this document, this would be on Day 3) after you submit your batch in DSWR.

Email sample:

From: PDAuto-Notifications@bcdsb.com
 Sent: Friday, December 22, 2017 1:04 PM
 To: HAPPY WINERY
 Subject: LDB Cost Details for Direct Sales report batch 1859 2017 12 21

This is an auto-generated email. Please do not reply to this email.

The attachment contains the purchase details for the sales of products reported by you in Direct Sales Web Reporting (DSWR) in the batch dated 21-DEC-17. Please use this report for reconciliation purposes.

Note: This amount will be reflected in the Cost of Sales and Returns line on your PAD Settlement Notification. If you have concerns, please contact Settlement Support as soon as possible at 604.252.3383 or at PD.Settlement.Support@bcdsb.com and reference the attached file name.

DSWR batch: 21-DEC-2017
 Store#: 1859
 Vendor: HAPPY WINERY
 Vendor ID: 3830885
 Vendor Site: DD
 File Name: LDB_Cost_Details_for_Direct_Sales_Report_batch_1859_20171221.csv
 Report Total: \$644.78

Report sample (attachment to the email above, in .csv format):

Order Type	Order Number	Store	Transaction Date	Batch Date	SKU	Product	Size	Supplier ID	Quantity	Cost	GST	Container Deposit	Customer Type	DC VQA Markup Reimbursement and/or Commission/Payment	BC VQA Markup Reimbursement and/or Commission/Payment Invoice Price	Commission %	Commission Payment	BC VQA Eligibility	Container Recycling Fee (CRF)	BC VQA Markup Reimbursement, excluding CRF	GST on BC VQA Markup Reimbursement	Total	
Direct Sales	200 1859		18-Dec-17	21-Dec-17	154020	HAPPY WINERY - JOLLY SPRIT	0.36	12834	3.00	33.90	1.65	0	LRS	Y	COM-4807081	57.69	7	4.04	N			0.20	29.00
Direct Sales	200 1859		18-Dec-17	21-Dec-17	154091	HAPPY WINERY - CHARDONNAY	0.75	12834	13.00	80.94	7.54	0	LRS	Y	VQA-4807082	263.90			Y	143	111.63	5.58	275.59
Direct Sales	200 1859		18-Dec-17	21-Dec-17	154102	HAPPY WINERY - APPLE CIDER	0.36	12834	17.00	65.37	3.27	0	LRS	Y	COM-4807081	113.90	7	7.97	N			0.40	77.01
Direct Sales	200 1859		18-Dec-17	21-Dec-17	154034	HAPPY WINERY - ROSE BLEND	0.75	12834	22.00	255.27	12.76	0	LRS	Y	COM-4807081	446.60	7	31.26	N			1.56	300.85
Customer Return	201 1859		18-Dec-17	21-Dec-17	154099	HAPPY WINERY - JOLLY SPRIT	0.36	12834	-11.00	-10.46	-2.02	0	LRS	Y	COM-4807081	-70.51	7.00	-4.94	N			-0.25	-47.67
									50.00	464.12	23.21	0						38.33		111.63	7.45	644.78	

3. Pre-Authorized Debit (PAD) Settlement Notification

Intent of this document: To provide you with notification of the amount to be debited from your PAD bank account.

How to access this document: This notification will be emailed to you approximately two days (as per the timeline on page 1 of this document, this would be on Day 3) after you submit your batch in DSWR.

Email sample:



LIQUOR DISTRIBUTION BRANCH

From: PDAuto-Notifications@bdcdb.com
Sent: Friday, December 22, 2017 1:06 PM
To: HAPPY WINERY
Subject: LDB Pre-Authorized Debit (PAD) Settlement Notification for: 300500 HAPPY WINERY 1859 2017-12-21

This is an auto-generated notice to advise you of an upcoming charge to your bank account as per your PAD Agreement with the LDB.

The sales you have reported for Store 1859 have been processed. Attached is the Settlement Notification for this batch.

Batch Date: 2017-12-21
Notification No. 200000892
Settlement Amount: \$ 216.87

This amount will be withdrawn from the bank account designated in your PAD Agreement on 2017-12-26. Please ensure the funds are available.

This amount applies only to sales reported under this batch, and does not include credits or other previous charges owed. You will receive a Statement of Account listing all transactions on your account at month end.

Please do not reply to this email. If you have concerns, please contact Settlement Support as soon as possible at telephone number 604.252.3303 or at email address PD.Settlement.Support@bdcdb.com and reference the subject line of this email.

Notification sample (attachment to the email above):

	LIQUOR DISTRIBUTION BRANCH	2625 Rupert Street	PRE-AUTHORIZED DEBIT (PAD) SETTLEMENT NOTIFICATION
		Vancouver, BC V5M 3T5 GST Reg No. 12454-2954-RT0001	
To: 300500 HAPPY WINERY		Customer Account No.: 93737	
CAS#1859		Batch Date: 2017-12-21	
4321 BELL WAY		Notification No.: 200000892	
FORT NELSON, BC V0C 0A1 Canada		PAD Date: 2017-12-26	

RE: Settlement Notification for Store 1859, Batch date 2017-12-21

Description of Charge:

1	Sales and Returns of packaged products	861.65
2	Cost of Sales and Returns	<487.33>
3	Commission payment	<40.24>
4	VQA Markup reimbursement	<117.21>
Total due from this notification		CAD \$ 216.87

Notes:

4. Statement of Account

Intent of this document: To provide you with a monthly statement of account that incorporates all transactions reported in the month. This is to be used for your reconciliation purposes.

How to access this document: This report will be sent to you at the end of the each month.



LIQUOR DISTRIBUTION BRANCH



**LIQUOR
DISTRIBUTION
BRANCH**

2625 Rupert Street
Vancouver, BC V5M 3T5
GST Reg No. 12454-2954-RT0001

STATEMENT OF ACCOUNT

Customer Account No: 93737
Statement As Of: 2017-12-31
Page: 1 of 1

To: **300500 RED NOSE WINERY**
CAS#1859
4321 JIGGLE BELL WAY
FORT NELSON V0C 0A1

Account Activities

Transaction No.	Transaction Date	Transaction Type	Due Date	Reference(s)	Original Amount	Amount Due
200000904	2017-12-19	Credit Settlement	2017-12-19	Batch 2017-12-19 Store 1859	-67.72	-67.72
200000912	2017-12-21	Credit Settlement	2017-12-21	Batch 2017-12-21 Store 1859	-67.72	-67.72
Total Outstanding CAD \$					-135.44	

Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days
0.00	-135.44	0.00	0.00	0.00

Payment Activities

Transaction No.	Transaction Date	Transaction Type	Due Date	Reference(s)	Original Amount	Amount Applied
200000890	2017-12-19	Settlement	2017-12-25	Batch 2017-12-19 Store 1859	272.87	272.87
1454982	2017-12-21	Receipt	2017-12-21		Pre-Authorized Debit Total Receipt \$	272.87
200000892	2017-12-21	Settlement	2017-12-26	Batch 2017-12-21 Store 1859	216.87	216.87
1454984	2017-12-22	Receipt	2017-12-22		Pre-Authorized Debit Total Receipt \$	216.87